

Looking in an Encyclopedia (6th grade)

Follow each step.

- 1. Write your first and last name at the top of your paper. Number each item.**
- 2. Write Lancaster and the class period (like Lancaster 4)**
- 3. Write your subject or topic for number 3.**
- 4. Which encyclopedia volume are you using to do your research? Write Volume and the number along with the letter. For example, Volume 1, Letter A. You can either look on the outside front cover or on the inside TITLE PAGE.**
- 5. What is the title of the encyclopedia you are using? Write the title of your encyclopedia. Remember to use capital letters where needed. HINT: You will need to look on the title page. It can be found on about the second page of the volume.**
- 6. What is the exact title of your encyclopedia article? Remember the article title is different from the title of the encyclopedia. The article is INSIDE the encyclopedia and the topic/subject should be in BOLD ALL CAPS. Write your article title for number 6.**
- 7. Look for an author of your encyclopedia article. One person does NOT write the entire encyclopedia. You will need to look at the beginning of the article or at the end of the article. Write your author's name, if you found one. If you did not find an author, write Author is unknown.**

8. Look at your article page numbers.

Some articles are long and some are short.

Note what page number it begins on and what page it ends on.

Write starts on page ____ and ends on page ____.

It could be the same page if your article is only one page.

9. Look at the front of the encyclopedia - not the front cover, but the first few pages. Look for the copyright date. What is the copyright year?

Write copyright year is and the year (like copyright year is 2019).

The copyright year is the year that the encyclopedia was published.

10. Write 3 facts about your subject. Try to use your own words and not to copy word for word. That is called paraphrasing. To copy word for word - that is plagiarism. Label your 3 facts by starting with A, then B, C.